



Building Official 1

Job Posting

The Township of South Glengarry has an exciting career opportunity for a self-motivated individual. Reporting directly to the Director of Development – Chief Building Official, the Building Official 1 will be responsible for the day-to-day duties related to the multi-faceted department consisting of building, planning and by-law enforcement and respond to general and specific inquiries.

This is a full-time unionized position offering an attractive compensation and benefits package and an excellent working environment.

The ideal candidate will have the following experience and preferred qualifications:

- Post-Secondary degree or diploma in Architectural, Civil Engineering, Mechanical Engineering or Building Code Technology.
- Successful completion of the Ministry of Municipal Affairs and Housing Examination Program including General Legal / Process, House, Small Buildings, HVAC House, Building Structural, Plumbing House.
- Current member or working towards eligibility of C.E.T and C.B.C.O
- Minimum 2 year related experience in a Building Official or Municipal By-Law enforcement role in a Municipal environment.
- Ability to meet work requirements within established timelines and deadlines.
- Ability to work with minimal supervision.
- Must be computer literate with working knowledge of Microsoft Suite of Products, particularly Word and Excel.
- Maintain a valid Ontario Class G Drivers' License and a clean driver's abstract.
- Fluency in both official languages – French and English would be considered an asset.

Qualified and interested candidates should submit their cover letter and resume via email to: Cyndi DeVries Human Resources Advisor cyndi@southglengarry.com no later than **Monday March 12, 2018 4:00pm**. - Please indicate **Building Official 1** in the subject line. A complete job description can found on the Township of South Glengarry website.

In accordance with the "Municipal Freedom of Information and Protection of Privacy Act", personal information is collected under the authority of the Municipal Act, 2001, as amended, and will be used for the purpose of candidate selection.

Accommodations of persons with disabilities are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance to the Human Resources Advisor, or designate.

We thank all applicants and advise that only applicants selected for an interview will be contacted.